



Charitable Incorporated organisation No: 1206270
Ofsted No: 2804811

0.1 Health and safety procedures

01.2 Rooms and corridors

- Significant changes such as structural alterations or extensions are reported to Ofsted. A risk assessment is done to ensure the security of the building during building work.
- Door handles are placed high.
- Chairs are stacked safely and not too high.
- There are no trailing wires; radiators are guarded.
- Windows are opened regularly to ensure flow of air.
- Floors are properly dried after mopping up spills.
- Staff, visitors and children remove outdoor shoes in soft play area.
- Children do not have unsupervised access to corridors.
- Floor covering to corridors is checked for signs of wear and tear.
- Materials and equipment are not generally stored in corridors, but where this is the case, it does not block clear access or way out.
- Walkways are uncluttered and adequately lit.
- Corridors are checked to ensure that safety and security is maintained, especially in areas that are not often used, or where there is access to outdoors
- Socket safety inserts are unnecessary, as there is no safety reason to use them, modern plug sockets are designed to remove risk of electrocution if something is poked into them.
- Any blinds fitted with cords are always secured by cleats. There are no dangling cords.